

DAIMLER

Dealer and Supplier Identity & Access Management

GEMS: How-To Create Reports

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Overview

- If you want to generate statistics to particular applications, roles or organizations you can generate this reports within GEMS.
- In the table below you can find the responsible administrators who could create the needed reports.

Tasks	Responsible Admin Role in GEMS
Create application reports (users to an application)	Application Admin, HelpDesk Admin (Application)
Create organization reports (all user with/without roles)	Market- or Organization Admin, HelpDesk Admin (Market), Business Partner Admin, Global Community Admin, Supplier Organization Admin,
Create role reports	Role Owner, HelpDesk Admin (Application)

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User Report - Overview

- Following Reports can be generated for Users:
 - Create a list of all user of an organization with roles
(market helpdesk admin, market admin, organization admin)
 - Create a list of all users of a market with roles
(market helpdesk admin, market admin)
 - Create a list of users belonging to roles of the Application in scope
(market helpdesk admin)
 - Create a list of users for different roles visible in your market
(market helpdesk admin)

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Search for organization

- As a Market Administrator or market helpdesk administrator, you can create a list of all users in your market under **Organizations** (1) tab and search for the “Dealer” country (2) in order to create a user list of the whole market. Use all filter fields or the * wildcard if needed.
- Note: within “Dealer” Country you have also all corporate customers users in the list – if you are responsible for this user community as well. With this list you can also filter for all organizations of your market.

The screenshot displays the Daimler GEMS Identity & Access Management interface. The top navigation bar includes the Daimler logo, the text 'GEMS Identity & Access Management', and a user greeting 'Welcome help Desk (D7HEDESK)'. Below the navigation bar, there are tabs for 'Tasks', 'Users', 'Organizations', and 'Info'. The 'Organizations' tab is selected and highlighted with a red box labeled '1'. Underneath, there are sub-tabs: 'Manage organization', 'Create organisation', and 'Administrate market'. A search form is visible, with a red box labeled '2' around it. The search form contains several dropdown menus and text input fields: 'Dealer' (set to 'All Countries'), 'All Countries' (set to 'Country'), 'Country' (set to 'All org. states'), 'Only active', 'Organisation name', 'City', 'Street, No.', 'Zip code', 'Dealer No.', 'Outlet ID / Supplier ID', and 'Technical organization ID'. A 'Search' button is located below the form. Below the search form, there is a table with the following data:

Community	Name	Active	Country	Zip code	Street
Dealer	Germany	✓	DE		

The table is highlighted with a red box labeled '3'. A red diagonal stamp with the text 'Dummy data for demonstration only' is overlaid on the table. The interface also shows pagination controls: 'Items 1-1 of 1', 'Page: << 1 >>>', and 'Items per page: 20'.

Create Reports

Choose type and format of report

- Navigate to **Report** (4).
- Select the needed report from the **list** (5) and continue to the next step.

The screenshot displays the Daimler GEMS Identity & Access Management interface. At the top, it says "Welcome help Desk (D7HEDESK) Log Off" and "GEMS Identity & Access Management". The main navigation bar includes "Tasks", "Users", "Organizations", and "Info". Below this, there are tabs for "Manage organization", "Create organisation", and "Administrate market".

The left sidebar shows the "Germany Dealer" section with a "Report" link highlighted by a red box and the number "4". Other links in the sidebar include "Overview", "Manage sub-organizations", "Manage users", "Show Org. Tree", "Administration", and "Display LDAP".

The main content area is titled "Step 1: Please select the report to be generated". It contains a list of five radio button options, with the first option selected. A red box and the number "5" highlight this list. The options are:

- List of all user accounts for this organization
- List of all user accounts for this organization with roles
- List of all user accounts for this organization and all sub-organizations
- List of all user accounts for this organization and all sub-organizations with roles
- List of all organization administrators of this organization and all sub-organizations

Below the list is a "Proceed to step 2: Select format" button. The next section is titled "Step 2: Select format".

A red diagonal stamp across the bottom right of the interface reads "Dummy data for demonstration only".

Create report

Download report

- In this step you have to select the **format** (6) of the report.
Choose either HTML (for showing the list in the browser) or CSV (for download).
- Click on **Show/Download report** (7).

The screenshot displays the Daimler GEMS Dealer Identity & Access Management interface. The top navigation bar includes 'Tasks', 'Users', 'Organizations', and 'Info'. The 'Organizations' tab is active, showing 'Manage organization', 'Create organisation', and 'Administrate market' options. The main content area is for the 'Virgin Islands Dealer'. On the left, there is a sidebar with menu items: 'Overview', 'Manage sub-organizations', 'Manage users', 'Show Org. Tree', 'Report', and 'Administration'. The main content area shows 'Step 1: Report chosen' and 'Step 2: Please choose the format of the report'. Two radio buttons are present: 'Print view (HTML)' and 'Download to file (CSV)'. The 'Download to file (CSV)' option is selected and highlighted with a red box labeled '6'. Below the radio buttons are 'Back' and 'Show/Download report' buttons. The 'Show/Download report' button is highlighted with a red box labeled '7'. A red diagonal stamp in the bottom right corner reads 'Dummy data for demonstration only'. The top right corner of the interface shows 'Welcome market Admin (D7ADMINM) Log Off'.

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Search for organization

- As an organization administrator or market helpdesk administrator, you can create a list of all users in your organization under **Organizations** (1) tab and search for the organization you want to create the report. Use all filter fields or the * wildcard if needed (2).
- Click on one of the organizations to open the organization window (3).

The screenshot shows the Daimler GEMS Identity & Access Management interface. The top navigation bar includes 'Tasks', 'Users', 'Organizations' (highlighted with a red box and '1'), and 'Info'. Below this, there are buttons for 'Manage organization' and 'Create organisation'. A search filter section (highlighted with a red box and '2') contains several dropdown menus and text input fields: 'All communities', 'All Countries', 'All org. types', 'All org. states', 'Only active', 'Organisation name', 'City', 'Street, No.', 'Zip code', 'Dealer No.', 'Outlet ID / Supplier ID', and 'Technical organization ID'. A 'Search' button and a 'Clear input' button are also present. Below the search section, a table displays search results (highlighted with a red box and '3'). The table has columns for 'Community', 'Name', 'Active', 'Country', 'Zip code', 'City', and 'Street'. The data rows show several dealer organizations, including 'Autohaus Biberach GmbH' and 'Autohaus Anders GmbH' in various locations like Biberach, Hoya, and Nienburg. A red diagonal stamp over the table reads 'Dummy data for demonstration only'.

Community	Name	Active	Country	Zip code	City	Street
LE Dealer	Autohaus Biberach GmbH	✓	DE	88400	Biberach	Leipzigstraße 51
LE Dealer	Autohaus Anders GmbH	✓	DE	49377		Karl-Friedrich-Benz-Straße 7
Dealer	Autohaus Anders GmbH	✓	DE	4940	Wittme	Südring 14
Dealer	Autohaus Anders GmbH	✓	DE	27318	Hoya	Bücker Straße 62
Dealer	Autohaus Anders GmbH	✓	DE	31582	Nienburg	Nienburger Damm 11

Create Reports

Choose type and format of report

- Navigate to **Report** (4).
- Select the needed report from the **list** (5) and continue to the next step.
- In the last step choose the format of your report and finish the process as shown earlier.

The screenshot displays the Daimler GEMS Identity & Access Management interface. At the top, the Daimler logo is on the left, and the text 'Welcome help Desk (D7HEDESK) Log Off' and 'GEMS Identity & Access Management' are on the right. Below the logo, there are navigation tabs for 'Tasks', 'Users', 'Organizations', and 'Info'. Under 'Organizations', there are two buttons: 'Manage organization' (highlighted in blue) and 'Create organisation'. On the left side, there is a sidebar with a 'Dealer' section containing a list of actions: 'Overview', 'Modify data', 'Manage tech users', 'Manage sub-organizations', 'Manage users', and 'Show Org. Tree'. The 'Report' button at the bottom of this sidebar is highlighted with a red box and labeled '4'. The main content area shows a 'Step 1: Please select the report to be generated' dialog box, also highlighted with a red box and labeled '5'. This dialog box contains a list of radio button options: 'List of all user accounts for this organization' (selected), 'List of all user accounts for this organization with roles', 'List of all user accounts for this organization and all sub-organizations', 'List of all user accounts for this organization and all sub-organizations with roles', and 'List of all organization administrators of this organization and all sub-organizations'. Below the list is a blue button labeled 'Proceed to step 2: Select format' and a grey button labeled 'Step 2: Select format'.