

DAIMLER

Dealer and Supplier Identity & Access Management

GEMS: How-To Create a User

May 2019



GEMS How-To

Create User

1

Overview

2

Create User

Create User

Overview

- GEMS allows administrators to create users and assign them to organizations.
- Users can be created only for the following communities.
Each user belongs to at least one (primary) organization.
- The new user will be of the same type as the organization itself:
 - Dealer
 - Business Partner
 - Corporate Customer
 - Supplier
- All other users are synchronized from the Corporate Directory.
- Needed GEMS Admin-Role:

| User Community | Responsible Admin Role in GEMS |
|-------------------------|--|
| Dealer User | Organization-, Market- or Community Administrator (scope dealer community) |
| Corporate Customer User | Organization-, Market- or Community Administrator (scope corporate customer community) |
| Business Partner User | Business Partner Administrator |
| Supplier User | Organization-, Market- or Community Administrator (scope supplier community) |
| Test User | Application Administrator → see GEMS_HowTo_Manage_Test-Users |
| Tech User | Application Administrator (System Tech Users) / Organisation or Market-Administrator (Delegated Tech Users) → see GEMS_HowTo_Manage-Tech-Users (Application/Market Perspective) |

GEMS HowTo

Create User

1

Overview

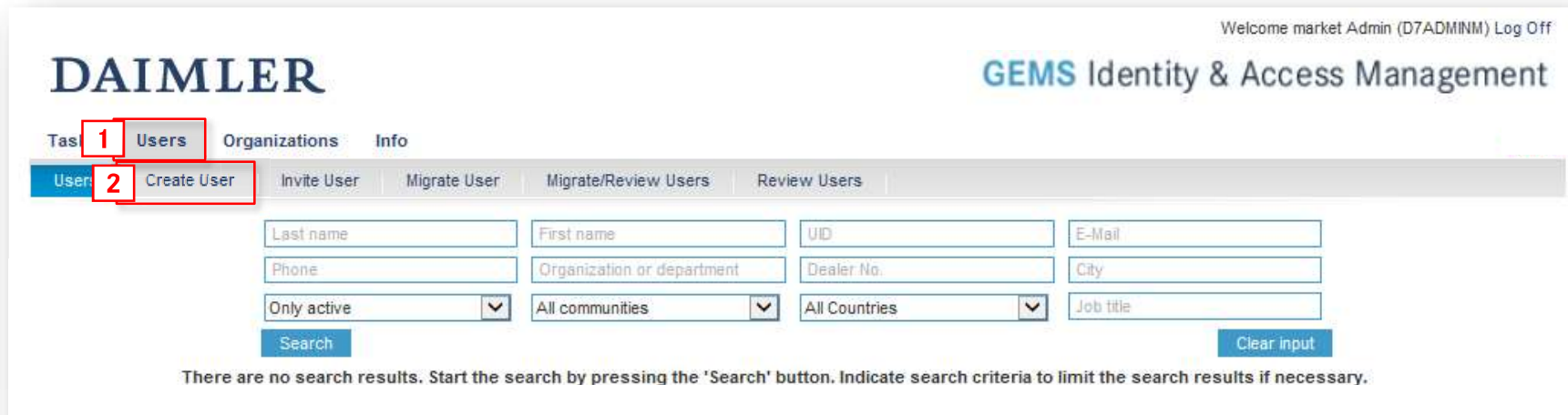
2

Create User

Create User

Initiate the process

- In order to create a user start by clicking **Users** (1) in the main menu.
- Continue your navigation to **Create User** (2) in the sub-menu.



Welcome market Admin (D7ADMINM) Log Off

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GEMS Identity & Access Management

Tas **1** Users Organizations Info

User **2** Create User Invite User Migrate User Migrate/Review Users Review Users

Last name First name UID E-Mail
Phone Organization or department Dealer No. City
Only active All communities All Countries Job title

Search Clear input

There are no search results. Start the search by pressing the 'Search' button. Indicate search criteria to limit the search results if necessary.

Create User

Create User as Organization Admin

- As Organization Admin you will see a dropdown (1) of the organizations you manage.
- Fill the mandatory fields out and confirm your selection with the **Create User** (2) button at below.

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GEMS Identity & Access Management

Tasks **Users** Organizations Info

Users **Create User** Invite user Migrate User Migrate/Review Users Review Users

Please enter the master data of the user being created.

User home organization *

1 AUTOMOBILS PYRENEES, S.A., Prat de la Tresa s/n-Ctra General s/n, AD600, Sant Julià de Lòria, AD, Dealer number:330107
Pyrénées Héracles Industrials, S.L., Avda. Meritxel 11, AD500, Andorra la Vella, AD, Dealer number:65401
Pyrénées Héracles Industrials, S.L., Ctra. General 1. Arenal Bordes del Cosp s/n, AD600, Sant Julià de Loria, AD, Dealer number:65401b

2

Last name *

Email address *

Phone *

Local first name

Local surname

Contractor

Create user

* Mandatory field

Dummy data for demonstration only

Create User

Review created user

- At this point, your user has been successfully created. Please review the user ID and password (1).
- From here you can additionally block or restrict (2) the validity of the user account.

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GEMS Identity & Access Management

Tasks **Users** Organizations Info

Users Create User Invite User Migrate User Migrate/Review Users Review Users

User

Usersfirstname
Userslastname
(D7UUSERS)

Overview

Modify data

Password Management

Manage roles

Administer organization

Manage Admin Roles

Delete User

1

The user was successfully created. Please hand the user-id and password to the user.

UID: D7UUSERS Initial internet password: 77rtaxL73N

Master data

Usersfirstname Userslastname
D7UUSERS

(Dealer)

Phone: +123456789
E-Mail: user@dealer.com

SOREMAR S.A.
MARIGOT
97052 ST. MARTIN (VI)

SOREMAR S.A.
MARIGOT
97052 ST. MARTIN (VI)

Status

Daimler Internet Access: User must change internet password on next login.

Daimler Intranet Access: User has no intranet login password set.

2

This user is not blocked. [Block](#)

The home organization is valid.

User is valid from to [Save changes](#)

Responsible administrators